

Good Afternoon Park Families,

We hope you are all safe and well during this crazy time! These are certainly unusual times, but one thing is for certain, and that is time continues to move forward towards the end of the school year. We have begun working on student belongings that were left here at school. Due to our current circumstances, we will need to do things differently, creatively, and most importantly, safely. It has taken us additional time to prepare and organize our processes in order to maintain the safety of all students and staff. Currently, we are removing items and locks from all seventh-grade student hallways and gym lockers. These items are being bagged up, tied, and labeled with student name and advisory teacher. The bags will be placed in three central locations at Park. Pick up for these materials will begin early next week. Specific times AND locations are assigned per each advisory between Tuesday, May 12 through Thursday, May 14 between 8:30-11:30 AM. It is critical that each family follows the time, location, and day assigned to each individual family. If your child has any school items to return we will have labeled bins on a table located at each pick-up location. This may include Band/Orchestra attire, LRC books, sports uniforms, etc. This does NOT include seventh grade Chromebooks as you will keep them throughout the summer. We **will not** have the ability to deviate from the times/locations/days assigned in order to maintain the safety of all people involved.

The process will work as follows:

- You must pick up bagged items **ONLY** during your designated **time, location, AND day** listed on this form (see below).
- Bagged items will be placed outside each designated location during your 45-minute window with Advisory listed to be picked up.
- ***If it is RAINING then we will allow one person to enter their assigned entrance to pick-up the item(s). The person MUST wear a mask during pick-up if they enter the building due to weather.***
- Families will be given a “specific” 45 minute appointment time to arrive and pick up their items.
- Student or parent will pick-up bagged items outside the entrance (**unless it is raining SEE ABOVE**)
- The designated locations are the following:
 - **Cafeteria** (BACK parking-lot; north end; Door #8)
 - **Door #18** (FRONT parking lot; East of main entrance door; south end)
 - **Auditorium** (FRONT parking lot; south end; Door #2)

Tuesday, May 12 ONLY

830-915	Advisory	Charles	CAFETERIA DOOR
930-1015	Advisory	K. Malloy	CAFETERIA DOOR
1030-1115 AM	Advisory	May	CAFETERIA DOOR

Tuesday, May 12 ONLY

830-915	Advisory	Moran	AUDITORIUM DOOR
930-1015	Advisory	Kallemeyn	AUDITORIUM DOOR
1030-1115 AM	Advisory	Baker	AUDITORIUM DOOR

Tuesday, May 12 ONLY

830-915	Advisory	Villa	FRONT DOOR #18
930-1015	Advisory	Rybicki	FRONT DOOR #18

Wednesday, May 13 ONLY

830-915	Advisory	Varela	CAFETERIA DOOR
930-1015	Advisory	Bernstein	CAFETERIA DOOR
1030-1115 AM	Advisory	Fahey	CAFETERIA DOOR

Wednesday, May 13 ONLY

830-915	Advisory	Padilla	AUDITORIUM DOOR
930-1015	Advisory	Mieszala	AUDITORIUM DOOR
1030-1115 AM	Advisory	Nemickas	AUDITORIUM DOOR

Wednesday, May 13 ONLY

830-915	Advisory	Krueger	FRONT DOOR #18
930-1015	Advisory	Kuehnle	FRONT DOOR #18

Thursday, May 14 ONLY

830-915	Advisory	R. Malloy	CAFETERIA DOOR
930-1015	Advisory	Miglio	CAFETERIA DOOR
			CAFETERIA DOOR

Thursday, May 14 ONLY

830-915	Advisory	Nelson	AUDITORIUM DOOR
930-1015	Advisory	Egan	AUDITORIUM DOOR
			AUDITORIUM DOOR

Thursday, May 14 ONLY

830-915	Advisory	Regan	FRONT DOOR #18
930-1015	Advisory	Paetsch	FRONT DOOR #18

Thank you for your understanding and support during this time!

Park Junior High Staff